


## BillerIQ homepage:

For first time users select “Enroll”. Please have the following available to complete your online registration:

- Your United Cargo account number (11-digit account number used to ship)
- Please reference any current Cargo invoice (top left corner) or contact [cargoaccounting@united.com](mailto:cargoaccounting@united.com) and please put “BillerIQ portal support” in the subject line.

**UNITED**  unitedcargo.com

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**LOGIN** Welcome to the United Cargo Accounting Payment Portal

**\* Required Fields**

**\* Login ID**

**\* Password**

[Forgot your Login ID?](#) [Password Help?](#)

**Don't have a Login ID?**

Enroll today to set up your secure login ID and password, view and pay invoices, and see your account status and payment history.

**PAYMENTS**

Please allow up to 3 business days following payment effective date for your payment to post, and the invoice balance to be updated in our system.

**CONTACT US**


For questions regarding your United Cargo invoice(s) including any Electronic Payment Portal inquiries, please contact: [CargoAccounting@united.com](mailto:CargoAccounting@united.com).

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## Follow Account Set Up instructions:

Requires user to set up account profile establish user ID, permanent password, answer security question and establish contact information that used to login using secure (MFA) multifactor authentication.


← ↻ 🏠 🔒 https://demo.billeriq.com/ebpp/CargoActgUAL/Enrollment/Validate


**UNITED** 


## Account Setup

To verify your identity, we need your Customer Account Number and Billing Zip Code

**\* Required Fields**

**\* Customer Account Number** 


  
**\* Billing Zip Code** 

I'm not a robot  reCAPTCHA  
Privacy · Terms

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### Login & Password and Security Questions:

https://demo.billeriq.com/ebpp/CargoActgUAL/Enrollment/Enroll

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## Account Setup

**PROFILE** | LOGIN & PASSWORD | TERMS OF SERVICE | PAYMENT ACCOUNTS

**\* Required Fields**

**Name**

**\* Customer Name**

  
**Contact Info**

**\* Mobile Phone**

  
[Add Another Telephone Number](#)

**\* Email Address**

  
[Add Another Email Address](#)

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### Login ID and Password steps:

https://demo.billeriq.com/ebpp/CargoActgUAL/Enrollment/Enroll

[PROFILE](#)
[LOGIN & PASSWORD](#)
[TERMS OF SERVICE](#)
[PAYMENT ACCOUNTS](#)

**\* Required Fields**

### Create an Account

**\* Login ID**

**\* Password**

Passwords must have at least 8 characters and have at least 3 of the following:  
 - 1 or more numbers  
 - 1 or more uppercase characters  
 - 1 or more lowercase characters

Passwords can include only the special characters: \*+~/#?\*\_[]~!@\$

Passwords cannot include:  
 - the last 3 passwords  
 - your name  
 - your Login ID

**\* Re-enter password, just to be sure**

### Choose a Security Image and give it a label

You'll see your selected security image and label in email notifications. When you see your image and label on a notification, you can be sure it is from us.

**\* Give your image a label**

### Two-Step Verification

**\* MFA Phone**

**\* MFA Email**

User selects security questions and answers.

### Choose Your Security Questions

We'll use these questions to help verify your identity if you forget your login credentials. Make sure you give answers that you can easily remember. Responses are case-sensitive.

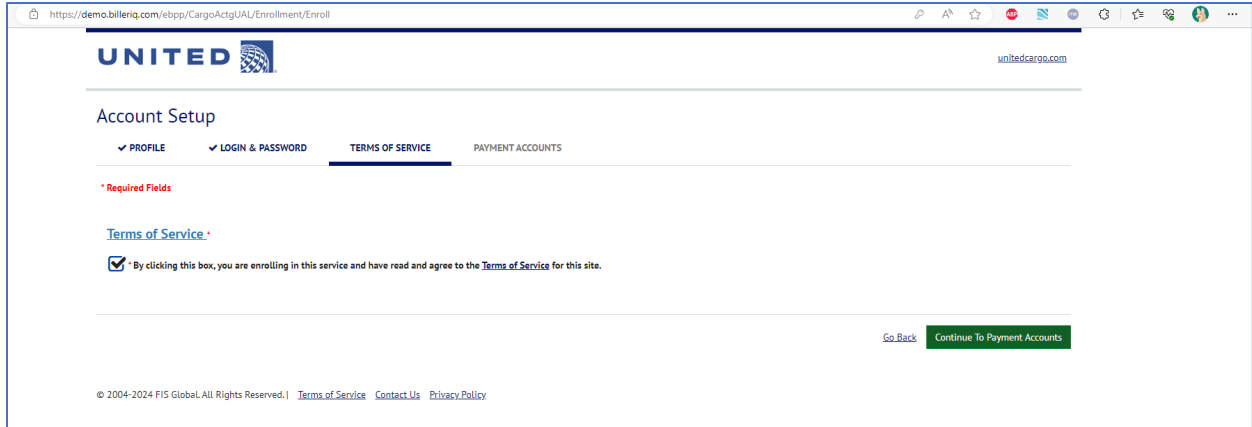
<b>Question 1</b>	<b>* Answer 1</b>
What is your grandmother's maiden name on your father's side?	test
<b>Question 2</b>	<b>* Answer 2</b>
What is your grandmother's maiden name on your mother's side?	test
<b>Question 3</b>	<b>* Answer 3</b>
How many brothers and sisters did your mother have?	test
<b>Question 4</b>	<b>* Answer 4</b>
What city was your first job in?	test
<b>Question 5</b>	<b>* Answer 5</b>
What was your boss's first name at your first job?	test

[Go Back](#)
[Continue to Terms of Service](#)

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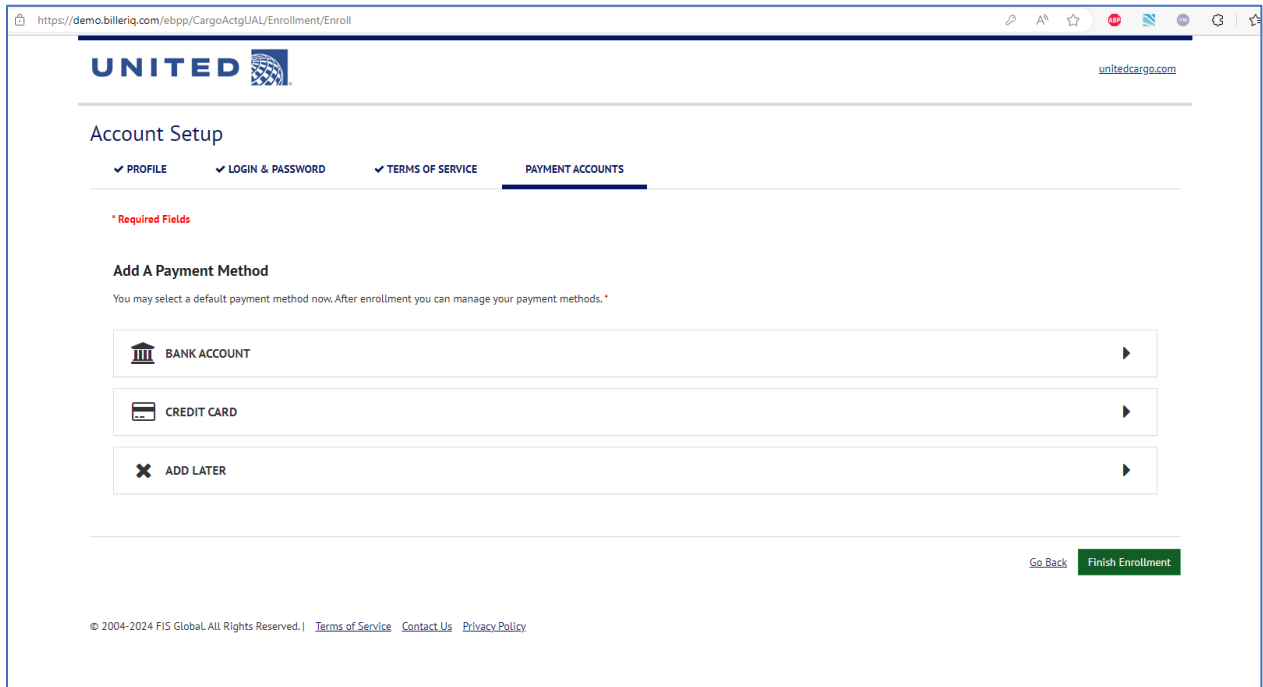
### Terms of Service:

User must click terms of service before completing activation process.



### Payment Accounts:


User has ability to store and update forms of payment to their profile to allow for quick easy secure payments.



### Activate Your Account:

User will receive automated email from [DoNotReply\\_CargoActgUAL@transactis.net](mailto:DoNotReply_CargoActgUAL@transactis.net) that will request to click blue "activate" that will complete portal registration/activation process.

https://demo.billeriq.com/ebpp/CargoActgUAL/Enrollment/Confirmation

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## Your Account is Set Up!

**Activate Your Account**

We've sent an activation link to @united.com. Click the link in the email to validate your email address and activate your account with us. If you don't see an email from us, check your "Spam" or "Junk" folders.

After activating your account, click below "Account Login" link to login

[Account Login](#)

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**Resend Activation Email**

Didn't get our email? We can resend it to the Email on file or an alternate address.

Resend Email to @united.com

**Send Email to another Email Address**

**Alternate Address**


[Send Activation Email](#)


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Email from [DoNotReply\\_CargoActgUAL@transactis.net](mailto:DoNotReply_CargoActgUAL@transactis.net)

← 📁 🕒 🗑️ 📧 📁 ⋮


Please activate your United Airlines account. Inbox x

 DoNotReply\_CargoActgUAL@transactis.net  
to me ▾



My Selected Image: 	My Image Label: Dog	My Customer Account Number:
--------------------------------------------------------------------------------------------------------	---------------------	-----------------------------

Please click on the button below to activate your United Airlines Account.

**activate** 

[Button not working? If so, click here.](#)

Please DO NOT reply to this email. This email message was sent from a notification address that cannot accept incoming email.  
To contact us, [click here](#) and review the Contact Us section on our web site.

← Reply
→ Forward
😊

**Successful account activation:**

User can select "Continue" button to proceed to the next "Two-Step Verification" screen that will allow user to choose either to receive 6-digit verification code via SMS or email used to authenticate user access and proceed to the homepage.



Your United Airlines account has been activated!

Your United Airlines account has been activated!

To log in to your account, click [here](#).

Continue



[unitedcargo.com](https://unitedcargo.com)

## Two-Step Verification

### Help Us Verify Your Identity

A sign-in code is required to access your account. You can get the sign-in code by using your mobile phone or email.

### How would you like to get your code?

Phone (\*\*) \*\*5160

Email d\*\*\*\*\*1@gmail.com

You will receive a text message from an automated dialing system at the number you provided to receive your Identification Code. Please be aware that SMS messages can only be sent to mobile devices that accept text messaging.

**Note:** Normal cell phone charges may apply.

[Cancel](#) [Continue](#)



[unitedcargo.com](https://unitedcargo.com)

## Two-Step Verification

### Help Us Verify Your Identity

We have sent an Email verification code to d\*\*\*\*\*1@gmail.com.

### Verification Code


765746

Please enter the code to continue.

Do you want to register this device as a trusted device? If yes, you will be able to access United Airlines from this device without going through two-factor authentication.

Didn't receive an Email? [Try Again](#)

[Cancel](#) [Verify](#)

**UNITED**  Home Airway Bills Auto Pay UNITED AIRLINES CARGO GRA

\* Required Fields

### Airway Bills

Date Due   [Advanced Search](#)

**UNPAID AND PARTIALLY PAID** **HISTORY** [Hide Account Groupings](#) [Export](#)

<input type="checkbox"/>	AWB Date	Date Due	AWB Number	Amount Due	Payment Amount	Short-Pay Reason
<b>Customer Account Number 7190901</b> UNITED AIRLINES CARGO GRATIS						
<input type="checkbox"/>	6/5/2024	7/5/2024	016-58894124	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	5/7/2024	6/6/2024	016-72006896	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184533	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184522	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/3/2024	5/3/2024	016-72006616	96.69	<input type="text" value="96.69"/>	

**MESSAGES**

EnrolledCourtesyNote

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**PAYMENT SUMMARY**

0 Airway Bills **\$0.00**

[Remove All](#)


\* Payment Method

\* Pay Date

Please allow up to 3 business days following payment effective date for your payment to post, and the invoice balance to be updated in our system.

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**Save payment methods:** Add and save payment information.

**UNITED**  UNITED AIRLINES CARGO GRA

\* Required Fields

### Airway Bills

**UNPAID AND PARTIALLY PAID**

<input type="checkbox"/>	AWB Date	Date Due	AWB Number	Amount Due	Payment Amount	Short-Pay Reason
<input checked="" type="checkbox"/>	6/5/2024	7/5/2024	016-58894124	96.69	<input type="text" value="96.69"/>	Select Op.
Invoice Number 151775/24-24 No payments made against this invoice						
<input type="checkbox"/>	5/7/2024	6/6/2024	016-72006896	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184533	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184522	96.69	<input type="text" value="96.69"/>	
<input type="checkbox"/>	4/3/2024	5/3/2024	016-72006616	96.69	<input type="text" value="96.69"/>	

**Enter a Payment Method**

Choose your preferred payment method to pay your bills.

\* Required Fields

BANK ACCOUNT

CREDIT CARD

**MESSAGES**

EnrolledCourtesyNote

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**PAYMENT SUMMARY**

1 Airway Bill **\$96.69**

[Remove All](#)

\* Payment Method

\* Pay Date

Please allow up to 3 business days following payment effective date for your payment to post, and the invoice balance to be updated in our system.

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### Air waybill payment screen:

User can select entire list of open/unpaid air waybill transactions or select individually by clicking dialog box and checking each item. The total payment summary will auto calculate amount selected for payment.

The screenshot displays the 'Airway Bills' payment interface. At the top, there is a header with 'Airway Bills', a 'Date Due' dropdown, a search bar, and an 'Advanced Search' link. Below the header, there are tabs for 'UNPAID AND PARTIALLY PAID' (selected) and 'HISTORY', along with links for 'Hide Account Groupings' and 'Export'.

The main table lists airway bills with columns for selection, AWB Date, Date Due, AWB Number, Amount Due, Payment Amount, and Short-Pay Reason. A 'Customer Account Number 7190901' (UNITED AIRLINES CARGO GRATIS) is shown above the table. Two bills are checked for payment: one with AWB Number 016-58894124 and another with 016-72006896. Other bills are unchecked.

On the right sidebar, there is a 'MESSAGES' section with a 'View' button and a message 'EnrolledCourtesyNote'. Below that is a 'PAYMENT SUMMARY' section showing '2 Airway Bills' for a total of '\$193.38'. It includes a 'Remove All' link, a 'Payment Method' dropdown with an 'Enter' button, and a 'Pay Date' field set to '8/27/2024'. A note states: 'Please allow up to 3 business days following payment effective date for your payment to post, and the invoice balance to be updated in our system.' At the bottom of the sidebar are 'Cancel' and 'Continue to Payment' buttons.

At the bottom of the page, there is a footer: '© 2004-2024 FIS Global. All Rights Reserved. | Terms of Service Contact Us Privacy Policy'.

### Short Payments:

Requires user to select reason code for short paying air waybills before allowing user to proceed in processing a payment.

**UNITED** Home **Airway Bills** Auto Pay UNITED AIRLINES CARGO GRA

\* Required Fields

**Airway Bills** Date Due  Advanced Search

UNPAID AND PARTIALLY PAID **HISTORY** Hide Account Groupings **Export**

<input type="checkbox"/>	AWB Date	Date Due	AWB Number	Amount Due	Payment Amount	Short-Pay Reason
<input checked="" type="checkbox"/>	6/5/2024	7/5/2024	016-58894124	96.69	96.69	
Invoice Number 151773/24-24						
No payments made against this invoice.						
<input type="checkbox"/>	5/7/2024	6/6/2024	016-72006896	96.69	96.69	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184533	96.69	96.69	
<input type="checkbox"/>	4/16/2024	5/16/2024	016-55184522	96.69	96.69	
<input type="checkbox"/>	4/3/2024	5/3/2024	016-72006616	96.69	96.69	

Customer Account Number 7190901  
UNITED AIRLINES CARGO GRATIS

**MESSAGES** View  
EnrolledCourtesyNote

**PAYMENT SUMMARY**  
1 Airway Bill **\$96.69**  
Remove All  
Payment Method Enter  
Pay Date 8/20/2024  
Please allow up to 3 business days following payment effective date for your payment to post, and the invoice balance to be updated in our system.  
Cancel **Continue to Payment**

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**Advanced search and export functions:**

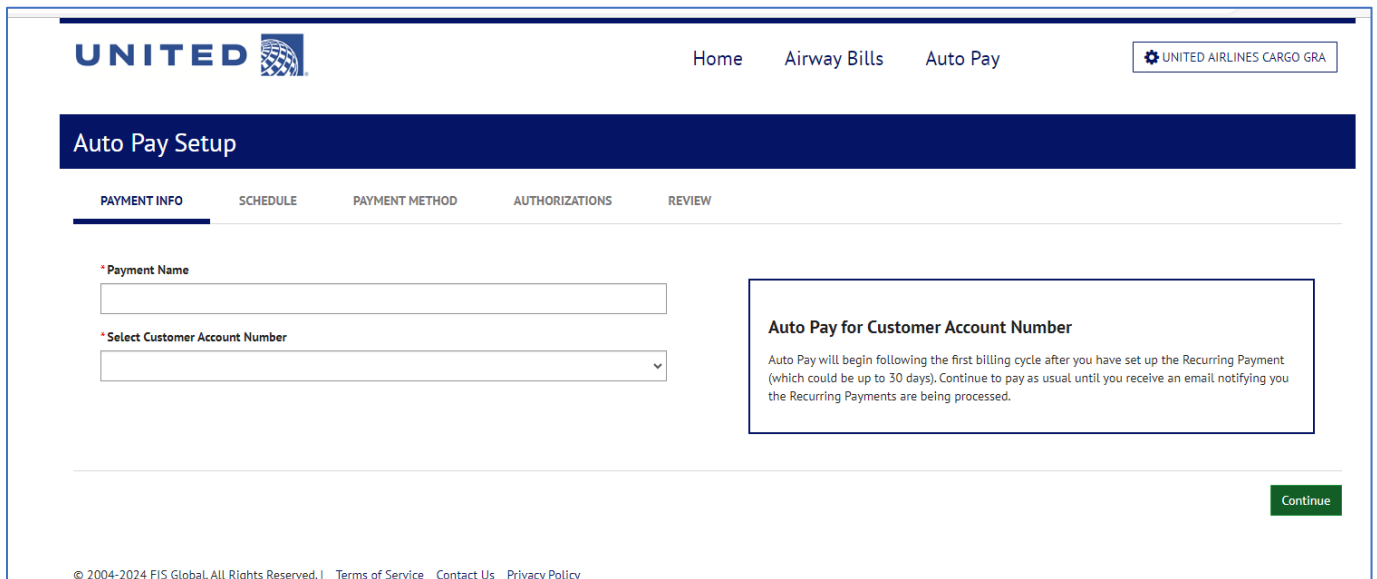
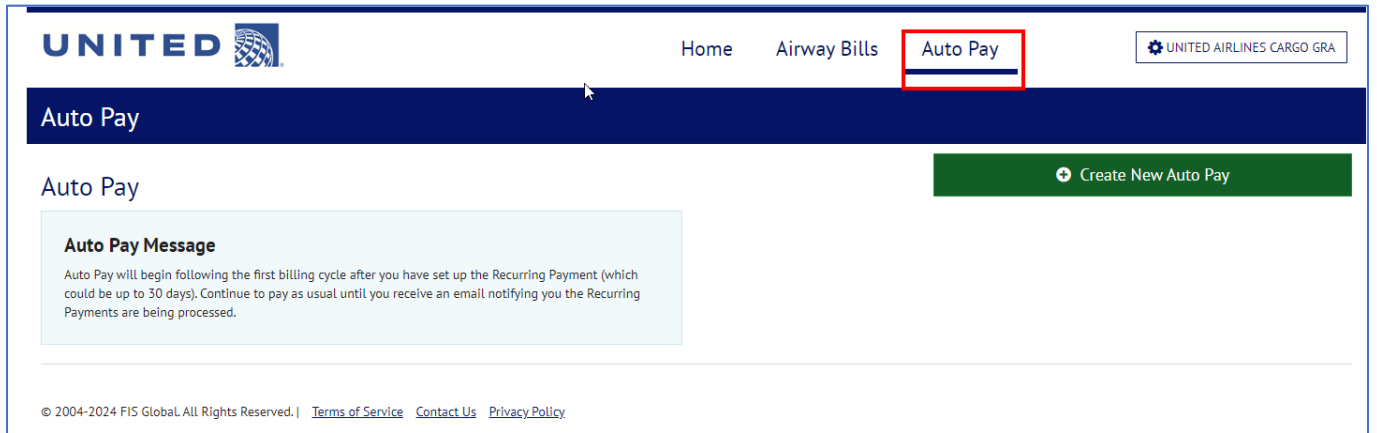
Allows user to search transactions by variety of selection criteria by clicking advance search at the top of the menu. User can also export complete list of open air waybill transactions by clicking “export” that will open CSV file formatted for user to download.

**Account management:**

By clicking the top right banner of the registered company name, user will be allowed to update/modify user profile, security question, email contact notification and other key functions.

**Auto Pay:**

Enrolled users can set up auto pay feature allowing users to schedule payments up to 30 days in advance by clicking auto pay tab on the top right (shown below)



### Logout:

User can click on company name drop down of functions and logout of the website.

